**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming **Parish Council Meeting** of Heybridge Basin Parish Council. The meeting will be held at **The Lock Tea Room, Basin Road, Heybridge Basin, CM9 4RS on Tuesday 28th February 2023 at 7:00pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Gemma Lake Date: 22nd February 2023

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **Chairman’s Welcome**
2. **To receive and approve apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To sign as a correct record the minutes of the full council meeting held on 17th January 2023. (Appendix 1)**
5. **Finance**
6. To approve
7. Payment requests for January/February 2023 *(schedule to be circulated).*
8. Receipts for January/February 2023 *(schedule to be circulated).*
9. To consider the renewal of the SLCC Membership and agree any action to be taken.
10. **To receive a report from the District and County Councillors for the area on any matters of interest.**
11. **Public Participation (15 minutes)**

Members of the Public will be given an opportunity to put forward their question(s) or statement to the Council. The Chairman will at his discretion then decide if he is able to answer the question(s) or proposes to put the item on the agenda for the next meeting.

1. **Funding**
	1. To receive an update from the Clerk regarding the football goalposts and agree any action to be taken.
	2. To receive an update from Cllr Heubner regarding the replacement of the basketball hoops in St George’s Field and agree any action to be taken.
2. **URC**
	1. To receive a report from Cllr Howat and agree any action to be taken.
3. **DMCP**
4. To receive an update from the Working Group and agree any action to be taken.
5. **Pedestrian Signs – St Georges Close**
	1. To discuss the possibility of pedestrian signs near St Georges Close and agree any action to be taken.
6. **Hedges on Basin Road**
	1. To consider the quote received regarding works to the hedges along Basin Road and agree any action to be taken.
7. **Bench near Bus Shelter**
	1. To consider the quotes received regarding repair work to the bench and agree any action to be taken.
8. **On Street Parking**
	1. To receive an update from the On-Street Parking Working Group and agree any action to be taken.
9. **Planning Applications**
10. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated)*

**22/01258/HOUSE PP-11788195 – 55 Basin Road –** Two storey side and rear extension, including replacement of existing garage with new attached, porch and fenestration alterations to the front elevation.

1. **Clerk’s Report**

To receive a verbal report from the Clerk and to take action as required, to include:

1. Clerk’s use of DMCP
2. Elections
3. **The King’s Coronation**
	1. To receive an update from the Clerk and agree any action to be taken.
4. **Correspondence**
5. To note any correspondence received and agree any actions to be taken.
* Mind Charity
* Farleigh Hospice
1. **Local Issues**
2. To note any items of inclusion on the agenda for the next meeting of the Parish Council.

Clerk Contact details: clerk@heybridgebasinpc.org.uk

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